

Camp Policies – 2008

1. Each camper must have a **“Permission for Medical Treatment”** form on file with the camp administrator prior to attending the first day of camp. Campers without this form completed and signed will not be allowed to attend.
2. Each camper must have a **“MAINE ROBOTICS RELEASE AGREEMENT”** completed and on file with the camp administrator. This allows the program to take pictures or video of the program for marketing or informational purposes. When such media is used no personal information will be provided about the campers other than their age.
3. **Payment** must be received with the completed registration form.
4. Camp Bangor and Summer Champ campers must send in the **“Camp Bangor Participation Cards”** or equivalent **“Summer Champs Participation number”** as soon as possible to hold their registrations.
5. **Program Cancellation:** If any week of camp or camp program must be cancelled due to insufficient enrollment or other unforeseeable circumstance all camp tuition will be refunded and Camp Bangor Participation Cards returned.
6. **Camper Cancellation:** If a camper or camper’s family cancels their registration in the program prior to 2 weeks from the start date of the camp in question a 50% refund will be issued. Withdrawal after 2 weeks prior of the start of camp will result in no refund for the camper.
7. **Camper Behavior:** It is expected that all campers and staff behave with respect and appropriate behavior to others in the program. Under no circumstance will physical or verbal harassment or abuse be tolerated. If a camper creates an environment that is abusive to either other campers or staff that camper will be isolated and the parents/guardians notified. If the problem cannot be appropriately addressed the camper will be removed from the program.
8. **Suspension and Dismissal Policy:**
The following will be considered grounds for suspension or dismissal:
 - i. Failure to pay tuition
 - ii. Continued disruptive behavior by the child after the parents have been consulted and appropriate measures have been taken to change such behavior.
 - iii. Repeated late pickup.
 - iv. Failure to provide essential emergency and medical information as required by the program.
9. **Food:** If a camper is registered for a “brown bag” camp, they must come to camp each day with a packed lunch. Snacks are provided, but there is no accommodation for addressing a camper who has not brought a lunch. There is no shortage of snacks and drinks so no camper will go hungry, but such food for lunch is not part of the program. It is very important that if a camper has food allergies that this be communicated to the staff so appropriate steps can be taken to ensure a safe meal.
10. **Times:** The camps do not have a penalty for late pick-up of campers, but it is expected that parents/guardians pick up their child **PRIOR** to the end of the camp day. Each camp brochure lists the times for the camp, if a camper or camper’s family abuses the pick-up time, the camp reserves the right to withdraw the camper from the program with no re-imbursalment of camp fees or tuition. **No camper may be dropped off before the start time of camp.** All parents/guardians must bring campers into the camp area/room and check in with the staff in the morning and in the afternoon at pick up time.

Emergency Contact:

If a circumstance arises that requires you to contact the camp staff during the day you may contact the program administrator at 866-4340, leave a voice mail message. Each camp is held in different locations and parents/guardians should check with the staff on the first day of camp for a room phone number or cellular phone contact.

Reporting Problems to the Camp Director:

To report problems with the camp, camp staff, or other issues; contact Tom Bickford, Director, at the address/email/phone listed below.

Administrative Contact:

Thomas Bickford, Director
Maine Robotics
167 Bennoch Road
Orono, ME 04473
(207) 866-4340
(207) 735-3748 Mobile
bickford@mainerobotics.org

Programs covered by these Policies:

Any summer or vacation camps offered through Maine Robotics