

# Camp Policies – 2010

1. Each camper must have a “**Permission for Medical Treatment**” form on file with the camp administrator prior to attending the first day of camp. Campers without this form completed and signed will not be allowed to attend. The camp must be appraised of all pertinent medical, behavioral, and emotional conditions that would affect his or her time at camp.
2. Each camper must have a “**MAINE ROBOTICS RELEASE AGREEMENT**” completed and on file with the camp administrator. This allows the program to take pictures or video of the program for marketing or informational purposes. When such media is used no personal information will be provided about the campers other than their age.
3. **Payment** must be received with the completed registration form.
4. Camp Bangor and Summer Champ campers must send in the “**Camp Bangor Participation Cards**” or equivalent “**Summer Champs Participation number**” as soon as possible to hold their registrations.
5. **Program Cancellation:** If any week of camp or camp program must be cancelled due to insufficient enrollment or other unforeseeable circumstance all camp tuition will be refunded and Camp Bangor Participation Cards returned.
6. **Camper Cancellation:** If a camper or camper’s family cancels their registration in the program prior to 4 weeks from the start date of the camp in question a 75% refund will be issued. If cancellation is received prior to 2 weeks from the start date of the camp a 50% refund will be issued. Withdrawal after 2 weeks prior of the start of camp will result in no refund for the camper. If late cancellations can be filled by other campers Maine Robotics will refund all but a \$25 administrative fee but Maine Robotics provides no guarantee of filling such openings.
7. **Camper Behavior:** It is expected that all campers and staff behave with respect and appropriate behavior to others in the program. Under no circumstance will physical or verbal harassment or abuse be tolerated. If a camper creates an environment that is abusive to either other campers or staff, that camper will be isolated and the parents/guardians notified. If the problem cannot be appropriately addressed the camper will be removed from the program.
8. **Suspension and Dismissal Policy:**  
The following will be considered grounds for suspension or dismissal:
  - i. Failure to pay tuition
  - ii. Continued disruptive behavior by the child after the parents have been consulted and appropriate measures have been taken to change such behavior.
  - iii. Repeated late pickup.
  - iv. Failure to provide essential emergency and medical information as required by the program.
9. **Food:** If a camper is registered for a “brown bag” camp, they must come to camp each day with a packed lunch. Snacks are provided, but there is no accommodation for addressing a camper who has not brought a lunch. There is no shortage of snacks and drinks so no camper will go hungry, but such food for lunch is not part of the program. It is very important that if a camper has food allergies that this be communicated to the staff so appropriate steps can be taken to ensure a safe meal.
10. **Times:** The camps do not have a penalty for late pick-up of campers, but it is expected that parents/guardians pick up their child PRIOR to the end of the camp day. Each camp brochure lists the times for the camp, if a camper or camper’s family abuses the pick-up time, the camp reserves the right to withdraw the camper from the program with no re-imbursalment of camp fees or tuition. **No camper may be dropped off before the start time of camp.** All parents/guardians must bring campers into the camp area/room and check in with the staff in the morning and in the afternoon at pick up time.

## **Emergency Contact:**

If a circumstance arises that requires you to contact the camp staff during the day you may contact the program administrator at 866-4340, leave a voice mail message. Each camp is held in different locations and parents/guardians should check with the staff on the first day of camp for a room phone number or cellular phone contact.

## **Reporting Problems to the Camp Director:**

To report problems with the camp, camp staff, or other issues; contact Tom Bickford, Director, at the address/email/phone listed below.

## **Administrative Contact:**

Thomas Bickford, Director  
Maine Robotics  
167 Bennoch Road  
Orono, ME 04473

(207) 866-4340  
(207) 735-3748 Mobile  
[bickford@mainerobotics.org](mailto:bickford@mainerobotics.org)

## **Locations and Directions for Maine Robotic Camps – Summer 2010**

Directions are from the highway, if you are local check with local maps or on line with MapQuest or similar locator website.

### **Orono:**

Basement Power Labs, Barrows Hall, University of Maine, Orono  
Long Road, South of Cutler Health Center  
(Exit 191 off I-95, right onto Kelly Road to end, left onto Main Street, through Orono, over bridge, Right onto Park Street (Route 2) at light, University is ahead on left. Enter University and check on the maps for campus directions. Or visit [www.umaine.edu/locator/](http://www.umaine.edu/locator/) for the on-line map)

### **Bangor – Robotics Summer Camps (9-14 year olds)**

United Technology Center  
200 Hogan Road, Bangor  
(Corner of Hogan Road and Mt. Hope Avenue)  
Hogan Road exit on I-95, head away from the Bangor Mall on the Hogan Road. Go about 1 mile on the Hogan Road and UTC is on the right just after the Mt. Hope Ave light. And before the fire station.

### **Portland:**

Computing Center, 103 Science Building, USM Campus  
Falmouth Street, Portland  
I-295 to exit 6B, exit onto Forest Ave  
USM – Portland campus is on the left as you go down Forest Ave.  
The second street on the left (not counting on/off ramps) is Falmouth Street  
Left onto Falmouth Street. Science Building is the 2<sup>nd</sup> University building on the left and there is a turn around in front of the building. Classroom is inside in the far right corner from the entry (1<sup>st</sup> floor). Same building as the planetarium.  
Visit [www.usm.maine.edu/pdfs/portland\\_map\\_color\\_locator.pdf](http://www.usm.maine.edu/pdfs/portland_map_color_locator.pdf) for the on-line map.

### **Gorham:**

John Mitchell Center (School of Applied Science, Engineering, and Technology), USM Campus  
Route 25 from Westbrook to Gorham  
Through downtown Gorham, heading west  
Right onto Husky Drive (onto USM campus)  
Follow Husky Drive to Campus Drive (John Mitchell Center is at the corner, next to the Ice Arena), enter through the main entrance and look for staff or signs. Visit [www.usm.maine.edu/pdfs/gorham\\_map\\_color\\_locator.pdf](http://www.usm.maine.edu/pdfs/gorham_map_color_locator.pdf) for the on-line map.

### **Readfield:**

Maranacook Community Middle School  
2100 Millard Harrison Drive, Readfield  
Route 202 from Augusta to Manchester, then Route 17 to Readfield, look for school/superintendent signs. The Middle School is at the end of the road next to the High School. Camp will be in the Cafeteria (lower level - right side of school).

### **Ellsworth:**

Hancock County Technical Center (High School)  
112 Boggy Brook Road, Ellsworth  
Off Route 1A, North Side of 1A about 3 miles from Main Street in Ellsworth.  
About 1½ miles North of the Ellsworth High School and  
½ mile onto Boggy Brook Road from Route 1A.  
Turn onto Vittum Road from Route 1A (Right from Ellsworth, Left from Brewer side).  
Immediately turn left onto Boggy Brook Road  
Go ½ mile and Hancock County Technical Center is on the left.  
Robotics room is on the left side (don't use main entrance, go to left side of the building and look for sign out that says Robotics Camp)

### **Falmouth:**

Falmouth High School, 2<sup>nd</sup> Floor, Computer Wing  
74 Woodville Rd  
Falmouth, ME 04105

### **Farmington:**

University of Maine – Farmington, Ed Center, Room 114  
[http://www.farmington.edu/downloads/campus\\_map.pdf](http://www.farmington.edu/downloads/campus_map.pdf)  
Corner of Lincoln and High Street on the Farmington Campus

### **Auburn:**

Auburn Middle School  
38 Falcon Drive  
Auburn, ME 04210  
Suggest MapQuest or equivalent to get directions for AMS

### **Mount Desert Island:**

Mount Desert Elementary School  
8 Joy Road - P.O. Box 308  
Northeast Harbor, Maine 04662  
Route 198 to Northeast Harbor on Mount Desert Island, left onto Joy Road, go about 300 feet down Joy Road.